**FAQs – Allocating workshare**

**Q1.** What are the workshare requirements for an SBIR?

**A1.** Small business entities must perform 2/3rds of the work as expressed in the budget. Subawardees, consultants, and 1099 independent contractors are not considered part of the small business workshare.

**Q2**. What are the workshare requirements for an STTR?

**A2**. A minimum of 30% of the budget must be dedicated to one designated STTR partner. The small business must perform a minimum of 40% of the work.

**Q3**. What are the workshare requirements if submitting for both SBIR and STTR?

**A3.** The budget bandwidth narrows for both the small business and STTR partner to a few thousand dollars. This makes budgeting much more challenging. Workshare depends on the grant amount and the use of a 3rd party TABA vendor, for which there are four different scenarios. Consult the DOE Budget Worksheet, SubBudget tab for details.

**Q4**. How does the DOE score workshare?

**A4.** The DOE provides an LOE (Level-of-Effort) Worksheet. This worksheet is also integrated into the DOE Budget Worksheet.

**Q5**. Does the LOE Worksheet get submitted with the application?

**A5.** Yes, the LOE Worksheet should be converted to a PDF file and added to the Research and Related: Other Project Information Form, “Field 12 - Other.”